



**CERTIFICATE OF ATTENDANCE**  
For Certified Specialist in Planned Giving<sup>CM</sup>

**CONTINUING PROFESSIONAL EDUCATION**

Requirement: Beginning in January 2003, ten (10) hours of Continuing Professional Education will be required each year to maintain your CSPG<sup>CM</sup> professional designation in good standing. Hours/credit can be earned at professional conferences, seminars, training programs, or other places where some aspect of planned giving is taught or discussed in a professional and formalized setting. **One hour of training in an area of planned giving is equal to one hour of Continuing Professional Education for the CSPG<sup>CM</sup> professional designation.**

**To Be Completed by Provider**

Provider \_\_\_\_\_

Subject Matter/Title \_\_\_\_\_

Date and Time of Activity \_\_\_\_\_

Location \_\_\_\_\_ Length of Activity (related to planned giving) \_\_\_\_\_

Eligible CSPG<sup>CM</sup> Continuing Professional Education Hours/Credit for this activity \_\_\_\_\_

Provider or Representative:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title & Affiliation

**To Be Completed by Attendee**

By signing below, I certify that I participated in the activity described above and am entitled to claim the following Continuing Professional Education (CPE) hours:

Total Hours: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

Contact Contact Info:

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
E-mail Address

Please return this form (duplicate if you need additional copies) to the American Institute for Philanthropic Studies, CSULB Research Foundation, 6300 State University Drive, Suite 332, Long Beach, CA 90815 to record your Continuing Professional Education hours/credit for the CSPG<sup>CM</sup> professional designation. A certificate will be awarded at the conclusion of each year, to document your continuing professional education for the Certified Specialist in Planned Giving<sup>CM</sup> professional designation. Thank you.